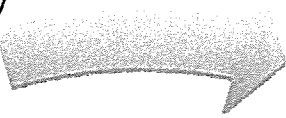


Community
Engagement/
Relations/
Integration

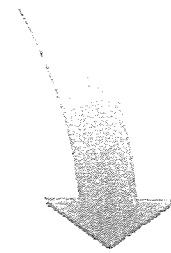


Student
Achievement



Facilities

**Ottawa Elementary
School District 141
Strategic Plan**



District
Finance

2018-2019



Personnel/
Staff

**Student Achievement
Objective 1: Differentiation**

Differentiation: Guided by the New Illinois Learning Standards, Ottawa Elementary staff will utilize data throughout the assessment process in order to meet the needs of all students.

- **MAP**
- **Fountas and Pinnell (K-2)**
- **Teacher Observations**
- **Informal Assessments**
- **Pre/Post Assessments**
- **Interest Surveys**
- **Learning Style Surveys**

Timeline:

August/September 2018

Staff will review MAP reports

October-May, 2019

Monthly data meetings will be held

Staff will continue to meet to discuss data as well as the needs of their students.

Student Achievement
Objective 2A: Core Academics

Kindergarten-Fourth Grade Focus: Language Arts

In addition to Daily 5 and CAFÉ staff will implement Lucy Calkins into their language arts block.

Lucy Calkins' Expectations:

- Daily mini lesson
- Daily Writing Workshop (30 minutes)
Can be one of the D5 rotations (encouraged)
(K & 1) will need to build stamina with goal of working to 30 minutes per day.
- All units will be taught (one per trimester)
- Conferencing with writing will count as one of the 2 conferencing times (per the D5 expectations).

Timeline:

- September
A consultant from SDE will spend one day in each of the K-4 buildings.
- Once a trimester, a Tuesday will be dedicated to Lucy Calkin's Units of Study.

Student Achievement
Objective 2A: Core Academics

5th-6th Grade

Staff will continue to incorporate guided math into their daily instruction and continue to identify students for the after school program.

Staff will preview Lucy Calkin's curriculum with full implementation in 2019-2020.

Timeline:

- Staff will utilize data Tuesdays to discuss and plan for students.
- Staff will identify at risk students for the after school program.
- Staff will use 2018-2019 to study Lucy Calkin's Units of Study
- Staff will be provided professional development in September of 2018.

**Student Achievement
Objective 2A: Core Academics**

7th-8th Grade

**Shepherd staff met to establish department specific goals.
Department planning templates are enclosed.**

Strategic Plan Planning Template 2018-2019

Subject	Language Arts/Literature
Goal	Writing
Timeline:	<p>At the teacher's discretion one type of writing will be focused on per trimester: argumentative, narrative, informational.</p> <p>In small amounts each type will be touched on even if not the focus for that trimester. A variety of Lucy Calkins's strategies will be used as mini-lessons to meet the needs of the students.</p> <p>Students will be writing on a daily basis.</p>

Strategic Plan
 Planning Template
 2018-2019

Subject	Math Department
Goal	<p>7th grade -</p> <ul style="list-style-type: none"> - Pre-assess more - Use the 8th grade Common Core book with the Pre-Algebra class - Re-visit the units taught and materials used during our support classes - Incorporate iPads within our classes <p>8th grade -</p> <ul style="list-style-type: none"> - Rearrange our curriculum to cover topics we typically do not get to in the school year - Pre-assess more - Re-visit the units taught and materials used during our support classes
Timeline:	<p>7th grade -</p> <ul style="list-style-type: none"> - Trimester 1 Incorporate iPads within our classes - Trimester 2 Re-visit units taught and materials used during our support classes. - Trimester 3 Pre-assess more - These will be our focus points for each trimester, we are hoping to be working on all of them throughout the 2018-19 school year <p>8th grade -</p> <ul style="list-style-type: none"> - Trimester 1 - focus on rearranging the curriculum - Trimester 2 - pre-assess more - Trimester 3 - re-visit the units taught and materials used during our support classes

Strategic Plan
 Planning Template
 2018 - 2019

Subject	Seventh Grade Social Studies
Goal	During the 2018 - 19 school year, Seventh Grade Social Studies will implement the new Illinois Social Studies Standards.
Timeline:	<p>First Trimester: Implement any goals related to Themes of Geography (September), Explorers and European Exploration (September), European Colonization and Development of Colonies (October), Beginnings of an American Identity (November), the French and Indian War (November), and U.S. geography (September through November)</p> <p>Second Trimester: Implement any goals related to The Road to Revolution (November and December), The American Revolution (January), the U.S. Constitution (February), Washington Era (February), the Jefferson Era (February), and U.S. geography (November through February)</p> <p>Third Trimester: Implement any goals related to the Jefferson Era (February - continued from second trimester), the War of 1812 (February), the Industrial Revolution (March), the Jackson Era (April), Manifest Destiny and Westward Expansion (April), the Battle at the Alamo (April), the Mexican War (April), the California Gold Rush (April), the Oregon Trail (May), Illinois Government and State Facts (May), and U.S. geography (February through May)</p>

Strategic Plan
Planning Template
2018 - 2019

Subject	Eighth Grade Social Studies
Goal	During the 2018 - 2019 school year, Eighth Grade Social Studies will implement the new Illinois Social Studies Standards.
Timeline	<p>First Trimester: Implement any goals related to the Civil War (September), the Industrial Revolution (October), the Wild West (October), Economics (November), and U.S. geography (September through November)</p> <p>Second Trimester: Implement any goals related to the Great Depression (December), the World Wars (January), the Civil Rights Movement (February), the Cold War (March), and European and Asian geography (January)</p> <p>Third Trimester: Implement any goals related to the Cold War (March), 9/11 and the War on Terror (April), the U.S. Flag (April), and the U.S. Constitution, Rights, and Citizenship (May)</p>

Strategic Plan
Planning Template
2018-2019

Subject:	Science/STEM
Goal:	Students who demonstrate understanding can: Meet <u>MS-ETS1 Engineering Design</u>
Timeline:	1st Trimester - Focus on identifying/defining criteria and constraints. 2nd Trimester - Design solutions using a process. 3rd Trimester - Analyze data from the tests of a variety of solutions.

Strategic Plan
Planning Template
2018-2019

Subject	Technology
Goal	Students will learn to manage their personal data to maintain digital privacy and security and will be aware of data-collection technology used to track their navigation online.
Timeline:	Each trimester 7th and 8th grade students will participate in an activity designed for students to apply the ISTE standard 2d.

Strategic Plan
Planning Template
2018-2019

Subject	Physical Education - SMS (Mr. Rath & Miss Schmidt)
Goal	Students will participate in health-related fitness activities twice a week.
Timeline:	<p>2018-2019 school year</p> <p>1st Trimester Activities: Use of the Track, Pedometer Activities, Use of Fitness Center, Practice Fitnessgram Tests</p> <p>2nd Trimester Activities: Pedometer Activities, Fitness Stations, Use of Fitness Center, Fitnessgram Tests</p> <p>3rd Trimester Activities: Use of the Track, Use of Fitness Center, Pedometer Activities, Relays</p> <p>Health-related fitness activities will focus on the components of health-related fitness which is taught in our health curriculum: Strength, Flexibility, and Endurance</p>

Strategic Plan
Planning Template
2018-2019

Subject	Library-Ms. Darby
Goal	Collaborate with staff on research/literacy projects either in class or in the library
Timeline:	Trimester One-collaborate with 7th grade staff Trimester Two-collaborate with 8th grade staff Trimester Three-collaborate with either 7th or 8th staff

**Student Achievement
Objective 2B: Core Academics**

Mr. Threadgill and the administrative team will set targets for MAP and PARCC assessments for the 2018-2019 school year.

Timeline:

Review current assessments to determine targets based on deficits.

Targets will be determined once results have been published.

Student Achievement
Objective 3: Social and emotional needs are met.

School staff provides opportunities for students to learn skills necessary to foster independence with social skills, self-management and problem solving. Beyond academics, children learn best when they are happy and feel safe.

- Character development
- Variety of social interactions
- Student of the month
- Dance Fridays
- Color Days
- SWAT
- SADD
- Friends with Character
- Uniform Referral Process
- Ottawa High School Transition Meeting
- “Flirt Hurt/Sexting” Assembly
- Community Based fieldtrips
- Partnerships with mental health agencies
- Therapies
- IVCC Career Day
- Peer Partners
- “Pirate Pals”
- “Due Change Partners”
- Personal hygiene
- Text to Tip
- RULER Approach

Timeline:

2018-2019

Fully implement the RULER approach in the K-4 schools and continue improving and evaluating the program at Central and Shepherd. During the Fall of 2018, additional activities and trainings will be conducted at the K-4 buildings to help with the implementation of the program. The special education department has also consulted with a “Love & Logic provide to determine how a future training could help complement the RULER approach.

Student Achievement

Objective 4: Fostering Character Development in grades kindergarten through eighth grade.

Character Development:

- **Kindergarten-Sixth Grade: Students receive classroom-based instruction at least once per trimester. K-4 buildings will begin implementing RULER.**
- **Fifth-Eighth Grade: Teams focus on one trait per month. Central and Shepherd will continue to implement the RULER Approach to increase emotional intelligence.**
- **All students throughout the district will be benchmarked with Review 360 to determine whether their social/emotional/behavioral needs are being met.**

Timeline:

All OES staff will have had training on RULER by the end of the year. The K-4 buildings will require another refresher round of training, as they are still early in the training process. The RULER approach will be the primary character development curriculum used at Ottawa Elementary next school year. However, there will still be occasional activities that incorporate components of Character Counts. One priority for next year is to start looking at specific activities and evaluate which ones were the most effective with certain ages/grades of students.

May: Meet to re-evaluate

District Finance
Objective 5: Exhibit Cost Discipline

1. Adhere to budgetary constraints throughout FY19 and beyond
2. Review /revisit revenues on a monthly basis
3. Identify cost that can be reduced and cut; act on it
4. Quarterly reports reviewed with the Board of Education
5. Measure needs vs. wants
6. Utilize Grant Monies in the most efficient and cost effective way possible by identifying our greatest needs district wide
7. Maintain communication between building administrators and the business department
8. Continue checks and balances throughout the district and business department
9. Communicate through district webpage postings and videocasts

Timeline:

June 2018/July 2019	Budget Process and Meetings with Directors to design FY 17 budget
August 2018	Review Tentative Budget
September 2018	Budget Hearing
November 2018	Quarterly Report
March 2019	Quarterly Report
June 2019	Conclude Business for the Year Review Objective 5; Rate success and re-evaluate goal for FY20

District Finance
Objective 6: Seek Additional Funding

1. Continue to seek mini-grants to support student needs
2. Explore safety, energy, and maintenance grants to offset costs to the district
3. Seek corporate and business support for educational programming like STEM education
4. Communicate with legislators on the funding formula

Timeline:

Throughout 2018-19. Review Objective 6; Rate success and re-evaluate goal for FY 20.

District Finance
Objective 7: Explore Creative Methods

1. Examine bell - to - bell schedules to maximize specialized and shared services
2. Analyze cooperative purchasing for the purpose of cost savings
3. Continue to examine the possibility of a Booster Club or parent support organization to assist with extra curricular activities
4. Elicit community support

Timeline:

Throughout 2018-2019. Review Objective 7 at the end of the fiscal year. Rate success and re-evaluate goal for FY 20.

Personnel/Staff

Objective 8: Staff is valued with regionally competitive salaries, effective evaluation, and a respectful environment.

Timeline:

PERA

September 2018

Certified staff will submit PERA assessment windows by September 1, 2018.

April 2019

Joint committee will meet to determine parameters for student growth. (2019-2020)

May 2019

Certified staff will be given the opportunity to make changes to assessments.

New Hires

August 9-10, 2018

New staff orientation

September 2018- May 2019

First and Second year staff will meet monthly with Mrs. Bucciarelli

Personnel/Staff

Objective 9: Staff is provided professional development and support.

- **Staff receives training through Global Compliance Network (GCN)**
 - Bloodborne pathogens
 - ADHD,
 - Safety (slip and fall prevention)
 - Food handling
 - Asbestos

(There are many more to choose from)
- **Mandated Training**
 - Ethics/Harassment in the workforce
 - Bullying training for staff
- **District Improvement/School Improvement Plans identify the area of concentration for a speaker during an inservice day.**
- **New Staff training**
 - 2 full days of training prior to the start of the year
 - 2 year Mentee/Mentor program approved by ISBE

Timeline:

September 2018

Share professional development results with staff.

Set up training based on needs.

(The timeline will be updated as presenters or professional development is arranged. Arrangements cannot be made until title one and title two allotments are released.)

Facilities

Objective 10: All buildings meet and comply with all state codes

- 1. Architect and Regional Office of Education inspections of facilities; follow up to ensure compliance**
- 2. 6 month and 3 year asbestos surveys**
- 3. Annual Life Safety manual inspection**
- 4. Maintain new mandates like lead testing**
- 5. Begin developing a Facilities Plan**

Timeline: Throughout 2018-2019 Review Goal 10 at the end of the fiscal year. Rate compliance and re-evaluate goal for 2019-2020.

Facilities

Objective 11: Comprehensive Planning for improvements and safety needs

- 1. Needs assessment annually in May for summer repairs and projects**
- 2. Budgetary meeting to determine greatest needs and prioritization**
- 3. Life Safety update, Regional Office of Education and architect review**
- 4. Annual review with building principals in May**
- 5. Board walk through buildings in August for information, updates, and discussion of needs.**
- 6. In April, the Director of Maintenance will review the interior and exterior of all district's properties and buildings.**
- 7. In June, a safety meeting will be held and documented with all custodial and maintenance personnel.**

**Timeline: Throughout 2018-2019 Review Goal 11 at the end of the fiscal year.
Rate success and re-evaluate goal for 2019-2020.**

Facilities

Objective 12: Security will be up to date at all buildings

1. Annual Crisis meeting at the beginning of the school year involving OES, police, fire, and hospital personnel
2. Annual crisis drill/scenarios conducted on a rotational basis
3. New mandates require drills at every building annually; continue to implement and provide feedback to staff
4. Resource officer and maintenance director will attend seminars for updates on the topic of school safety

Timeline:

1. **July 2018-October 2018:** Installation of additional cameras at each building in accordance with the proposed technology budget.
2. **September 2018:** Annual Safety Plan meeting at the start of the school year involving OES administrators, local police, fire, and hospital representative.
3. **September 2018:** Continue with implementation of using plain English and the Remind App to improve communication.
4. **September 2018:** Adopt and introduce revised emergency operation plan.
5. **October 2018-May 2019:** Schedule and conduct lockdown drills with law enforcement at each building and provide feedback to staff.
6. **October 2018-May 2019:** Conduct tabletop exercises on three Tuesdays with a focus on safety and crisis preparedness.
7. **October 2018:** Installation of new knock-box with fire and police access (at each building).

Throughout 2018-19 Review Goal 12 at the end of the fiscal year. Rate compliance and re-evaluate goal for 2019-2020.

Facilities

Objective 13: Buildings are conducive to learning

- 1. Cleanliness is maintained; upkeep is continually monitored for repairs**
- 2. Comfortable environment: Climate controls are monitored and maintained throughout the year**
- 3. Continue to integrate technology into all of the buildings and classrooms.**
- 4. Continue training staff on the Facilitytree work order program for building maintenance and repair**

**Timeline: Throughout 2018-2019 Review Goal 13 at the end of the fiscal year.
Rate compliance and re-evaluate goal for 2019-2020.**

Facilities

Objective 14: Aggressively seek grant funding and promote opportunities for partnerships to fund facilities

- 1. Monitor opportunities with Department of Commerce and Economic Opportunity for available grant monies**
- 2. Look to local industry and businesses for support of initiatives like STEM**
- 3. Investigate grant opportunities through North Central Illinois Council of Governments.**

Timeline: Throughout 2018-2019 Review Goal 14 at the end of the fiscal year. Rate success and re-evaluate goal for 2019-2020.

**Community Engagement/Relations/Integration
Objective 15**

Community Engagement/Relations/Integration:

Vision/Goal: Our district will have proactive collaborative engagement with the community.

Definition: A proactive outreach program will encourage parental and community involvement with open communication.

Modes of Communication:

- Ottawa Elementary publishes a biannual newsletter. (Visions)
- Monthly newsletters are published at all five buildings.
- School and teacher websites provide information for families and the community.
- Superintendent Cleve Threadgill releases video clips on our district website.

Timeline:

Ottawa Elementary will explore expansion of STEM education in 2018-2019

Technology Objective 16

Phase in Technology Plan

Timeline:

1. 2018-2019:
 - a. Pilot iPads at Central and Shepherd
 - i. (10 classroom sets between 5th-8th grade- 4 classes at Central and 6 at Shepherd)
 - b. Lincoln will have one cart of iPads
 - c. Add in \$25 technology fee starting for 2019-2020 registration
 - i. (Technology fee will remain in place school years)
2. 2019-2020:
 - a. 7th grade would be full one-to-one iPads
 - b. Central will keep their original piloting iPads (4 classes with devices)
 - c. 8th grade will get 7th grade teacher's pilot device (6 classes with devices)
 - d. All 4th grade will get iPads
3. 2020-2021
 - a. 8th grade would be full one-to-one iPads
 - b. Shepherd will transfer piloting iPads to 6th grade teachers at Central (8 classes with devices)
 - c. Shepherd will transfer chromebooks to K-4 buildings.
4. 2021-2022
 - a. 6th grade one-to-one iPads
 - b. 6th grade will transfer piloting iPads to 5th grade (10 classes with devices)
5. 2022-2023
 - a. 5th grade one-to-one iPads
 - b. Central will transfer chromebooks to K-4 buildings.
 - c. End of life plan for 300 piloting iPads