

Students

Student Assignment and Intra-District Transfer

Attendance Areas

The School District is divided into school attendance areas. The Superintendent will:

1. Review the boundary lines annually and recommend to the School Board any changes or revisions for existing units; or
2. Create new units using a lens that considers preventing segregation and the elimination of separating students in the District's schools because of color, race, or nationality.

The Superintendent or designee shall maintain a map of the District showing current school attendance areas. All records pertaining to the creation, alteration, or revision of attendance units are open to the public. Students living in a given school attendance area will be assigned to that school. Homeless children shall be assigned according to policy 6:140, *Education of Homeless Children*.

Overflow Within the District

At the beginning of each school year, Ottawa Elementary Schools establishes classroom sizes at the three K - 4th grade elementary schools. Maximum classroom size at each grade level is based upon an equitable teacher - to - student ratio. These ratios can vary from year - to - year. When families move into the district during the school year, the school boundary they live will not ensure placement at the K - 4 school their children would normally attend within that boundary. If the grade level of their child has reached the teacher- to - student cap at the K - 4 school within their boundary, their child may be bused to the same grade level at one of the other two K - 4 elementary schools, depending on availability. Overflow placement may also be applied to families who fail to register their children before *late* registration if the grade level of their child has reached the teacher - to - student cap. Overflow placement will remain in effect for the remainder of the given school year.

Class Assignments

The Superintendent or designee shall assign students to classes.

LEGAL REF.: 105 ILCS 5/10-21.3, 5/10-21.3a, and 5/10-22.5.

CROSS REF.: 4:170 (Safety), 6:30 (Organization of Instruction), 6:140 (Education of Homeless Children)

FIRST READING: JANUARY 18, 2022

SECOND READING: FEBRUARY 15, 2022

APPROVAL: FEBRUARY 15, 2022