

# Custodial Position 3 PM-11PM

**Job title:** Custodian 3-11 shift

**Job location:** TBD

## Pay and Benefits:

Base Pay: \$34,624.00 - \$38,159.00 per year.

~Benefits: Flexible spending account, Health insurance, Life insurance, Paid time off, Retirement plan. \$1,700.00 per year shift premium.

## Job Type:

Full-time, Contract.

## Job description:

1. Care for and protect the buildings and grounds which are the property of the District.
2. Safeguard all equipment belonging to the District, seeing that same is not removed from the buildings by any person or employee except as authorized by the Superintendent.
3. Keep buildings clean, warm, and sanitary at all times.
4. Care for the lawns, and keep the playgrounds clean and usable.
5. Perform jobs in the cafeteria area as assigned.
6. Repair and maintain school property and equipment assigned to them.
7. Keep buildings locked when not in use.
8. Carry to completion all reasonable requests of teachers, principals, and Superintendent.
9. Report promptly for emergency calls issued by teachers.
10. Remain on the school premises during school hours unless the principal is notified.
11. Accept responsibility for the display of the flag on days when the weather is not inclement.

Cont.

12. Observe special care in the conservation of light and power.

13. Perform such other similar duties as directed by the Superintendent or his designee.

\* Working hours will be Monday-Friday 7 AM-3:30 PM during the summer when children are not in attendance.

### **Applicant qualifications:**

~Custodial experience preferred.

~Must be able to lift up to 50#.

~Must be able to pass a State Police background check and doctor's physical.

### **Expected Hiring Date:**

1 to 2 weeks

### **Hires Needed:**

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### **Schedule:**

8 hour shift, Monday to Friday 3 PM to 11PM

### **Application:**

Apply method: **Email resume or stop in to the District Office 320 W. Main St.**

Emails to: **mtabor@oes141.org**